



City of Lake Oswego 50-Plus Advisory Board

Thursday, December 14, 2006
8:30 a.m.

Members 2006-2007:

Janine Dunphy, Chair
Elizabeth Marietta, Vice Chair
Nanci Cummings
Daniel Baer
Barbara Heisler
MaryLou Webb
Caryl Lindemaier
Ardis Stevenson
Kathy Long Holland

Gay Graham, City Council Liaison
Kim Gilmer, PR Director
Brenda Suteu, ACC Manager
Teresa O'Halloran, ACC Admin

City Council Chambers

City Hall
380 A Avenue

For Information: 503-675-6407

Approved Minutes

- I. Roll Call
Janine Dunphy called the meeting to order at 8:35a

Present: Janine Dunphy, Daniel Baer, Kathy Long Holland, Ardis Stevenson, Nanci Cummings
MaryLou Webb, Caryl Lindemaier, Barbara Heisler
Guest: Donna Jordan, City Councilor
Staff: Kim Gilmer, PR Director, Brenda Suteu, Program Manager, Teresa O'Halloran, ACC Admin
Excused: Councilor Gay Graham, Elizabeth Marietta
- II. Approval of Minutes 11/9/06
Janine Dunphy asked for a motion to approve the minutes
Motion made by Dan Baer; motion seconded by Barbara Heisler
Minutes approved with no corrections
- III. Open Public Communications
- IV. Introduce City Councilor Donna Jordan
Councilor Donna Jordan introduced herself to the group, discussing briefly her interest in multi-generational programming and recreation. Councilor Jordan holds a degree in Journalism and has worked in corporate communications and as a Realtor. Her political career began as a member of the Multnomah ESD Board in Portland and the Portland School Board; however, most recently she was on the Transportation Advisory Board.
- V. Old Business
 - A. Update on Council 2007 Work Plan Presentation
Janine Dunphy presented the 50+ work plan to City Council on Tuesday night. Council's overall impression is that the goals are very ambitious, but are anxious to see the how the projects progress. The meeting will re-run on TVTV, with the schedule available on the city website. Councilor Hoffman and Councilor McPeak had several questions regarding project #2 (Volunteer Project) and whether or not

the previous summit/study on a volunteering included a database. There were also some suggestions regarding the Housing project. Overall the experience was a positive one for Janine and she hopes that everyone will have an opportunity to watch the re-run on TVTV.

B. Work Group Status Reports (3 minutes each)

Volunteer Project Update:

Ardis Stevenson attended a Clackamas County meeting where she met with Brenda Durban where she learned about a countywide volunteer database/software programs.

Dan Baer met with a group called "*Hands On*"; a volunteer coordination group. This group offers training programs and volunteer connections for businesses. Also, there an organization called NW Oregon Volunteer Directors Association.

There are several volunteer programs within the metro area that this group will be researching and consulting for ideas and direction.

Transportation:

No update today. Although on a side note Nanci Cummings, Paul Espe, Elaine Wells, Brenda Durban, Ardis Stevenson, Janine Dunphy, Barbara Heisler had a meeting with Ride Connection.

Affordable Housing:

This group is planning to meet with the Affordable Housing Group in Lake Grove and with the First Presbyterian Church. Stephan Lashbrook would be a good contact for information regarding this affordable housing project in Lake Grove. Kathy will be attending a forum on Oregon economics in Eugene.

Councilor Jordan suggested that this group research the traffic impacts on this new affordable housing project. Kim suggested calling some of the housing (Carman Oaks, Holly field) in the area to find out how many people drive, etc...

Kim also suggested that individuals can testify on behalf of the seniors and their needs to downsize their housing and to be able to find affordable housing.

Ardis Stevenson advised against this 50+ group a collective endorsement as a whole. Ardis also suggested meeting with NW Housing Alternatives.

Wellness:

Caryl and Janine are looking to make a list of the health facilities in the city for the Wellness Expo. Caryl Lindemaier is working on the details regarding the lecture series.

Dan Baer also suggested that the Medicare issue in LO be addressed; will work with the ACC.

Connected and Intergenerational: Janine Dunphy attended the PRAB meeting last week. She would also like to observe the Community Center's Steering Committee at their next meeting. She suggested a 50+ Board member should attend the Steering Committee meetings in order to bring information back to this group.

Janine shared the athletic field and dog park plan for Luscher Farm that was presented to PRAB on December 13. Board requested copies of the parks plan. Kim will email it to the board members.

VI. New Business

A. Roll of the Advisory Board

Now that the projects are approved, what are the next steps? Kim Gilmer presented what the process is that board needs to go through from here. First Kim reviewed the Policy Decision Tree and how the process works within the city and how decisions get made. The 50+ Board needs to go through Council periodically to get permission for various steps within each project. The board should research out information on these

projects and provide it to council for a work session allowing council to advise the group on next steps.

How do you use the staff?

Staff liaisons from the Parks & Rec Department are provided to the 50+ Advisory Board for administrative support (i.e. preparing agendas, minutes, etc). However, research into projects of interest by the board is to be pursued by members of the board. On occasion, research needed by the board may require technical expertise that only a staff member can provide. In these cases, the board must present a proposal to the Council and formally request permission to use staff time and materials.

Board members can go directly to staff for inquiries into information staff may already have. However, if members are asking staff to put together documents where research is necessary or development of a report is required, then, as stated, Council needs to approve the work first. Janine Dunphy inquired about getting more involved with Paul Espe and the meetings he attends regarding the Transportation. Kim advised that this group's involvement should be on guiding policy. For instance, staff will provide the board with information and possible options and it will be the board's role to help decide which option(s) should be pursued.

B. Work Plan Next Steps

Transportation Group – Kim Gilmer to meet with Planning Department staff to outline the next steps for preparing a recommendation for City Council by spring time.

Volunteer Group - talk to Robyn Christie about resources and the database.

Wellness Group- Work on some guest speakers to come talk to the group. Research what is already being done. Need to go through information gathering before outlining the project steps. Kim suggested the group come back in January with a list of next steps. – Work plan with the steps they think they need to go through.

Councilor Jordan suggested that if there is any need for funding from council for any of these projects, this group should go to council in the next couple months to make sure that the funding is budgeted. Kim advised: when you ask Council for money, you need specific details for exactly what will be accomplished and how it will be spent.

Affordable Housing Group – Meet with the Lake Grove Affordable Housing group. Ardis advised that this group move cautiously and to not get too involved with the Affordable Housing groups.

Misc. Announcements:

- In the Oregonian's Living Section there is an article on "Aging without the Baggage". An article focused on seniors downsizing and moving into apartments and out of the family home.
- Oregonian has approached Janine for an article on aging. She will let the group know what becomes of it.
- The Joint Center for Housing at Harvard University has complete many studies on Housing

- A suggestion was made that this 50+ meeting be moved to the West End Building (Safeco)
 - Kim reported that a new manger has been hired for the golf course.
 - Nanci shared her appreciation for the information that gets shared within this group, especially today.
 - Brenda shared with the group a brochure on Oregon Everyday Heroes...Elder Abuse Campaign. Handed out magnet for a resource to seniors. Also working the police and fire department in assisting the seniors in the community.
 - Board members want their bios on the web. The group would like to see the minutes and agenda on the web. Teresa said she would complete this, but the time frame is in question; as soon as she can. Board members need to email Teresa with their bios.
 - Teresa to send Barbara the transportation report
- C. Set Next Meeting Date: January 11, 8:30 a.m.
- D. Adjourn

Reference:

50+ Meeting Minutes Draft 11/9/06

Policy Decision Tree

Memorandum: *"Age Related Shifts in Housing and Transportation Demand"*