



## CITY OF LAKE OSWEGO Planning Commission Action Minutes August 14, 2017

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### 1. CALL TO ORDER

Chair Rob Heape called the meeting to order at 6:30 p.m. in the Council Workroom of City Hall, 380 A Avenue, Lake Oswego, Oregon.

### 2. ROLL CALL

Members present were Chair Rob Heape, Vice Chair Bill Ward and Commissioners Skip Baker, Ed Brockman, Nicholas Sweers. Commissioner Randy Arthur was excused.

Staff present were Scot Siegel, Planning and Building Services Director; David Powell, City Attorney; and Iris McCaleb, Administrative Support.

### 3. COUNCIL UPDATE

There was no Council update.

### 4. CITIZEN COMMENT

There were no citizen comments.

### 5. COMMISSION FOR CITIZEN INVOLVEMENT

Chair Heape announced upcoming vacancies on various boards and an opening on the Planning Commission.

### 6. MINUTES

6.1 Commissioner Baker **moved** to approve the Minutes of June 26, 2017, as amended. Commissioner Sweers **seconded** the motion and it **passed 5:0**.

6.2 Commissioner Baker **moved** to approve the Minutes of July 24, 2017, as written. Commissioner Brockman **seconded** the motion and it **passed 4:0:1**. Vice Chair Ward abstained.

### 7. FINDINGS, CONCLUSIONS AND ORDER

7.1 Community Development Code Amendments to Design Variance Criteria in Downtown Redevelopment Design District (LU 17-0039)

Commissioner Baker **moved** to adopt the Findings, Conclusions and Order for LU 17-0039 (with ordinance Attachment 2 dated 08/10/17). Commissioner Sweers **seconded** the motion and it **passed 5:0**.

APPROVED: 08/28/17

## 8. PUBLIC HEARING

### 8.1 Community Development Code Amendments for Implementing Boones Ferry Road Capital Improvement Project (LU 17-0028)

Staff requested the public hearing be continued to August 28, 2017, due to revisions resulting from field work and additional information requested by the Planning Commission.

Vice Chair Ward **moved** to continue the hearing for LU 17-0028 to August 28, 2017. Commissioner Baker **seconded** the motion and it **passed 5:0.**

## 9. OTHER BUSINESS

### 9.1 Check-In on 2017 Reserve Items

The Commission discussed items that did not make it onto the 2017 Planning Commission/Commission for Citizen Involvement Work Program but which may be revisited during Fall goalsetting.

#### Input/Action Items:

- Wait to schedule retreat (on regular meeting date) until new Planning Commissioner is appointed.
- Consider moving forward with Lake Grove Village Center Design Handbook in 2018, if time permits.
- The Oregon City Planning Directors Association is offering “Planning Commissioner” training on September 28, 2017.
- Mr. Siegel will provide an update on the status of the annexation and sewer extension study as soon he learns more.
- Mr. Siegel to provide revised statistics broken down by neighborhood on Residential Infill Development (RID) reviews for goalsetting session.
- There is a need to better understand perceived parking shortages in certain areas of the downtown with any review of the parking standards.
- Noise is being addressed in other ongoing projects. There is a work session on noise-producing accessory structures scheduled for September 25, 2017. Work on a draft overlay zone for the Tryon Creek Wastewater Treatment Plant is also addressing noise.
- Consider looking at private use of public right-of-way. Mr. Siegel to follow-up with Public Works regarding a potential encroachment on Upper Drive, just west of the roundabout.

## 10. SCHEDULE REVIEW

There were no updates to the schedule.

## 11. ADJOURNMENT

There being no other business Chair Heape adjourned the meeting at 7:33 p.m.