



Meeting Minutes

PARKS & RECREATION ADVISORY BOARD

CITY OF LAKE OSWEGO

4101 Kruse Way
PO Box 369
Lake Oswego, OR 97034

Wednesday, December 19, 2012
6:00 p.m.
West End Building

503-675-2544
www.ci.oswego.or.us/parksrec

1. Roll Call

Bill Gordon called the meeting to order at 6:05 pm. In attendance were Steve Dodds, Bill Gordon, Nancy Gronowski, Ryan Hubbard, Sandy Intraversato and Youth member Hannah Lewman; Kim Gilmer and Kim Stott staff. John Marandas was excused absent. Mark Olen was absent.

2. Approve November 28, 2012 Meeting Minutes

Sandy Intraversato made a motion to approve the minutes. Steve Dodds seconded the motion. The motion was unanimously approved.

3. Open Public Communication

Marianne Conroy, 17400 Schalit Way, Lake Oswego, OR 97035 said both she and Liz Lamade participated in the feasibility study for a new tennis center, have been on the tennis committee, and met with Atherton neighbors whose primary concern was traffic and aesthetics. She said the architect (Brian Jackson) returned with proposed center renderings to address neighbor concerns. She reminded PRAB that Kim Gilmer presented financials to the City Council in October and was instructed by the Council to have the construction cost estimate updated. In addition, Metro passed the UGB boundary adjustment 4 to 2 on December 6, 2012. At last night's City Council meeting (12/18/12), Brian Jackson presented the revised construction cost estimate, which is \$5.2M, and does not negatively affect the operational proforma of a new facility. Based upon this information the City Council voted 5 to 2 to move forward with a comprehensive traffic study. She thanked PRAB for its support and hopes the new tennis center stays as a PRAB focus in 2013.

Liz Lamade, 2486 Palisades Crest Drive, Lake Oswego, OR 97034

Liz thinks this is a great time for the tennis community, but they heard from incoming Councilors that the project will not move forward. Her question for PRAB is what will work in this situation to keep the project alive? Does Council know PRAB? She thinks PRAB members have to be very strong advocates for this project. She said there was a question from Council on System Development Charges funds and how it is used. Who gets to decide?

Kim Gilmer explained that the Capital Improvement Plan (CIP) is adopted by the City Council each year. The plan includes five years of funded and unfunded projects, which are not listed in priority order. The FY12-13 CIP includes a new tennis center. The CIP that is being developed for FY13-14 also includes this project. The first year of the CIP is included in the annual budget. City Council can choose to remove a project from the CIP list.

Liz said they would respectfully ask PRAB to list a new Tennis Center as a priority.

Steve Dodds suggested that the project does pencil out and is a good family oriented recreational amenity that Lake Oswego families should be able to have. It is also a multi-generational activity.

Bill Gordon asked Kim Gilmer what the next step is. The new mayor has asked for a summarized report on Tennis to be provided by staff and presented at the January 15, 2013 Council meeting.

There was a discussion about the use of Park SDCs. State rules govern how SDCs are developed and used. Kim Gilmer gave a brief explanation of the City's Park SDC methodology.

Bill Gordon asked PRAB members what they felt about more vocal support of a new tennis center. No one on PRAB is opposed to the tennis center project. Bill Gordon wants to draft a letter from PRAB to go to Council prior to January 15th advocating continuing with the project. Sandy Intraversato feels that if it's on the work plan, PRAB is advocating for it.

4. Old Business

4.1 Tennis Update – Metro Urban Growth Boundary Decision

Kim Gilmer reviewed with PRAB that Metro approved the UGB modification on December 6, 2012. The City Council voted 5-2 to direct staff to proceed with a detailed traffic study that addresses any impact on the Rosemont/Stafford turnaround.

4.2 Discuss and Approve 2013 PRAB Goals

PRAB reviewed the draft work plan and talked about the goals.

Bill Gordon suggested two big picture goals be added:

- Review ParksPlan2025 with an eye on identifying low cost items for recommended implementation.
- Upon Luscher Area Master Plan adoption, begin identifying and prioritizing specific implementation plans.

Sandy Intraversato thinks the goals should be separated into two areas: Some things in process that PRAB wants to ensure keep moving forward; and things PRAB wants to get added throughout the year.

PRAB decided to have policy items separated out from action items. Everyone agrees on strong linkages to ParksPlan2025. Kim Gilmer will revise as needed and resend to PRAB. All agreed the current chart is good, but to separate policy from action items.

Steve Dodds suggested an order for the goals:

- Update park property portfolio
- Complete and adopt LAMP
- Tennis Center
- Ensure adequate facility space for recreation programs

4.3 Luscher Area Master Plan Status Report

Steve Dodds and Nancy Gronowski gave PRAB an overview of the Working Group progress and said they have rounded the last bend and are in agreement with the plan. One last meeting is scheduled to discuss project phasing. The original concept has not changed and everyone involved is on board at this time. Steve believes the plan will be completed in January. Kim Gilmer said it will be presented to Council January 15 with an objective to get Council's feedback before submitting the land use application.

4.4 Review PRAB Orientation Manual

Kim Gilmer reviewed the orientation manual with PRAB members and offered to be available for any questions.

4.5 Overview of Parks & Recreation Budget

Kim Gilmer reviewed the FY 12-13 Parks & Recreation budget pages with PRAB as part of the education process PRAB requested during the November 28 meeting. Kim Gilmer handed out suggested items to cover over the next few months with a goal of helping PRAB understand services, FTE, and associated budgets. Tonight she gave a general overview of the department's budget and structure. In future months, topics will include an overview of the City budget from the City Manager, a 5 year history of the Parks & Recreation Department budget, an overview of programs and services of the divisions within the Parks Department, and how cost recovery is determined.

Steve Dodds suggested staff include Community Sports Groups volunteer hours as another statistic in the performance measures section of the budget document since these activities are conducted and supported on parks properties.

5. New Business

5.1 Select Presenter for 2013 City Council Board & Commission Meeting/Goal Presentation

Sandy Intraversato is going to represent PRAB at the Board & Commission meeting with Council on January 15. *Update: 1/11/13...the meeting is changed to January 22 and Bill Gordon will represent PRAB.*

5.2 Set Next Meeting Date

The next meeting is scheduled for Wednesday, January 16, 2013 at 6 p.m. at the West End Building. Bill Gordon will be excused absent, so Sandy Intraversato will chair the meeting.

5.3 Adjourn Meeting

Bill Gordon adjourned the meeting at 8:10 p.m.