



## PARK AND RECREATION ADVISORY BOARD

### MINUTES

June 17, 2015

Co-Chair Nancy Gronowski called the meeting to order at 6:06p.m. in the West End Building, Oswego Room, 4101 Kruse Way.

**Present:** Co-Chair Scott Bullard, Co-Chair Nancy Gronowski, Bill Gordon, Dave Barra, Mark Hoyt, Ryan Hubbard, Mayor Kent Studebaker and Kristen Gottlieb-alternate, Jacob Rappaport, Youth Member

**Absent:** Chris Stewart unexcused absent.

**Staff:** Ivan Anderholm, Parks & Recreation Director and Dina Balogh, Parks & Recreation Administrative Support.

**Guests:** Ryan Stee, Parks Planning and Natural Resources Manager

### APPROVAL OF MINUTES

The Park and Recreation Advisory Board (PRAB) reviewed and approved the minutes from May 20, 2015.

### CITIZEN COMMENT

None

### REGULAR BUSINESS

#### **Veteran Memorial Park Concept Presentation.**

Bob Hill founder and volunteer with SCORE (SCORE is a nonprofit association dedicated to helping small businesses get off the ground, grow and achieve their goals through education and mentorship), Ken Kraft Jr. Vice Commander with Veterans of Foreign Wars, Scott Thompson LO Scout Leader troop 416 and Council Liaison Karen Bowerman presented the Veterans Memorial Park Concept.

Bob Hill introduced himself and the other members of the Veterans Memorial Park board. Bob presented the vision of the Veterans Memorial Park concept and master plan. The presentation started with slides of Veterans Memorial Parks in cities and communities in Oregon. The Veterans Memorial would include all branches of military as well as first responders, police and fire.

Ken Kraft said he would like community involvement. He envisions the memorial to be a place of healing and contemplation as well as ceremonies. Potentially the memorial would be a place for hundreds of citizens to gather. The veteran memorial park master plan is in the preliminary stages. The board would be all inclusive involving PRAB and the Art Council. Ken asked PRAB for an Action to proceed. They are asking for about an acre for the Memorial park. The project would start once all permits and funds are acquired.

Scott Thompson, LO Scout Leader troop 416, introduced himself and his son and explained his

background and interest in being involved in the project. His son wrote a letter to City Council as part of his citizen award proposing flags of honor for veterans. He shared his vision for the Memorial Park from his travel experiences and witnessing how other countries celebrate Veterans of War.

Ivan Anderholm, Director of Parks and Recreation told PRAB there has been some preliminary thinking about where to site a memorial park including George Rogers Park and the grass area between Foothills and Roehr Park. There are other locations that may have potential for a memorial if there was adequate parking and the ability to handle large groups and ceremonies.

**Action:**

- Look at the scale and accessibility of various properties and come back to PRAB with a proposal.
- Bob Hill will report back at next meeting.

**Little Free Libraries in the Parks**

Ryan Stee, Parks Planning and Natural Resources Manger presented information and a proposal to PRAB on Little Free Libraries in the Park. He has met and spoken with two neighborhood associations, Liz Martin from Hallinan Heights and the Forest Highlands neighborhood association. Hallinan Heights is preparing a grant application to build and install two little free libraries and a bench.

A little free library looks like a very tiny house on a post or a large bird house filled with books. The free libraries function on the honor system. The neighborhood association has chosen this project to unite their neighborhood with Freepons Park site. A path in the park connects the neighborhood to Hallinan School.

The grant committee has selected a professional carpenter to create building kits for two libraries. The neighborhood committee is asking for a total of \$1000 from the city's Neighborhood Enhancement Grant fund to build, install, and register two little free libraries; build and install a bench and send out informational postcards to neighbors. All labor will be volunteers from the neighborhood.

To ensure that the free library operates as desired, Ryan suggested a five or three year agreement with the neighborhood association. The agreement would include who is responsible for the maintenance and care of the structure and books. His plan is to establish a design based on LO park character.

David Barra agreed and liked the concept of a Free Library in public parks. He is concerned with safety issues that may come up.

Ryan Stee asked for PRABs approval of the concept. Bill Gordon made a motion to support the Free Libraries in the Park concept on public or private property. David Barra seconded the motion. The motion unanimously passed.

**Iron Mountain Park Plan.**

Ryan Stee, Parks planning and Natural Resources Manger presented information on the tentative Iron Mountain Park Planning Process. The planning timeline was distributed to PRAB for their review. Ryan has been working on the pre- planning process for the last couple of months. Ryan has met with several stake holders including John LaMotte, Lake Oswego Planning Commissioner, on the planning process, engineering, the planning department and other community groups.

It is a five-phase process with two planning tracks going on at the same time. These are an ecological

resource track and a master plan track. The master planning track includes six planning advisory committee meetings (PAC), three public outreach periods, and adjacent neighborhood/board and commission meetings. Adoption of the process will go through the planning commission.

The PAC is comprised of boards and commission members, neighborhood members and professional staff. The PAC's purpose is to keep the process on track, report back to their respective groups, review the process and deliverables and assist with decisions on fringe topics. Staff will also provide regular check-ins with Planning Commission and City Council via staff report or in person.

It was noted that in June 2016 LOTWP will be vacating the staging area. At that time a draft site plan will be available for further discussion on the staging area. Staff has been strategic in designing the process to have the site plan available at that time. Ryan also discussed that this is not just a master planning process; there are several additional steps occurring in coordination with master planning including an ecological survey and natural resource restoration. Additionally the master plan process will include 60% construction documents so that staff may continue the process for a Conditional Use Permit (CUP). Ryan informed PRAB that we have chosen the CUP process over the Park Natural Area (PNA) master planning process so that we can move into the implementation phase in a timely manner. It was mentioned that this will also be an efficient use of community resources.

Ivan – The planning process coincides with LOTWP mitigation of Iron Mountain Park. Funding from LOWTP for the required restoration of the staging area will be available immediately when LOTWP is done. The plan includes a stop in Phase 2 to meet and go over the plan. He will send out staff reports at each phase.

Ryan asked Dave Barra to be a part of the PAC. Dave Barra accepted. Kristen Gottlieb has agreed to be an alternate. The committee will be an advocate for the Iron Mountain Park Master Plan.

The Iron Mountain Master Plan will be funded using System Development Charges (SDC) for half and the other half from parks management services. The total will be approximately \$85 thousand for the planning process. Staff will advise on contract budget up to Phase 4 not including implementation.

By mid-winter will come back to PRAB for recommendations for the SDC fund. There are funds available.

**Actions:**

- Support from PRAB and advocate for the department and the Iron Mountain plan.
- Run tables at outreach events.
- Recommendations regarding the look of Iron Mt Park.
- Ivan asked PRAB to be engaged with the community to find out what the citizens of LO want.

**Information and update from Board members and staff**

- Nancy Gronowski told PRAB a meeting is set for Friday to discuss Park Foundation subcommittee. (Action item).
- Ivan - Sensitive lands update. Changes to the Sensitive Lands plan are currently on hold. Planning is regrouping before they start moving forward with the revision to the Sensitive Lands plan. What happens with sensitive lands will not have an impact on parks.
- Living Well in LO. Ryan Hubbard PRAB gave PRAB an LWILO update.

- Ann Adrian – The Lake Oswego Adult Community Center (LOACC) will begin the renewal of its National Accreditation by the National Council on Aging at a kick off on September 3, 2015.
- Friends of Luscher Farm are working on the Ag plan.
- Arts Council Action Item: Guardian of the Lake art - The siting committee is recommending a site on the Stafford trail leading into the Hazelia Dog Park.
- There will be a Public Tribal Artwork Dedication on July 20, 2pm to 3pm at George Rogers Park. The Tribal artwork will have an interpretive panel with information about the significance of the artwork.
- Jacob Rappaport, PRAB youth member told PRAB he graduated from Lake Oswego High June 4. He will be going to University of Oregon. He intends on majoring in Computer Science and Business. He has valued and enjoyed his time as a member of PRAB.

**Action:**

- **Develop Subcommittee to work on support and develop Park Foundation Goals. Nancy Gronowski will report back at next meeting.**
- **Propose to invite friends groups to future PRAB meetings.**
- **PRAB Request to review goals**

**ADJOURNMENT**

The next scheduled meeting Wednesday, July 15, 2015, 5:30 PM to 6:45 PM at Foothills Park Pavilion, 199 Foothills Drive, Lake Oswego, OR 97034 (Concert in the Park 7:00 PM)

Co-Chair Scott Bullard adjourned the meeting at approximately 8:10 p.m.

Prepared by,

Dina Balogh, Administrative Support