



PARK AND RECREATION ADVISORY BOARD

MINUTES

June 17, 2015

Co-Chair Nancy Gronowski called the meeting to order at 5:35p.m. at Foothills Park Pavilion, 199 Foothills Drive.

Present: Co-Chair Scott Bullard, Co-Chair Nancy Gronowski, Bill Gordon, Dave Barra, Ryan Hubbard, Chris Stewart, Mayor Kent Studebaker and Kristen Gottlieb-alternate,

Absent: Mark Hoyt and, Jacob Rappaport, Youth Member

Staff: Ivan Anderholm, Parks & Recreation Director, Jan Wirtz, Parks & Recreation Superintendent and Dina Balogh, Parks & Recreation Administrative Support.

Guests: Ryan Stee, Parks Planning and Natural Resources Manager.

LO Veteran's Memorial Plaza committee: Bob Hill, Karen Bowerman, John Hanan II and Ed Wilson LO Fire Chief.

APPROVAL OF MINUTES

The Park and Recreation Advisory Board (PRAB) reviewed and approved the minutes from June 17, 2015.

CITIZEN COMMENT

None

REGULAR BUSINESS

Veteran's Memorial Plaza Concept Update.

Bob Hill Veteran Memorial Plaza committee member, John Hanan II, Karen Bowerman and Ed Wilson LO Fire Chief.

Bob introduced John Hanan II and Ed Wilson LO Fire Chief to PRAB.

Fire Chief Ed Wilson told PRAB he is honored to be involved. The Veteran's Memorial Plaza will honor first responders and war vets.

Bob Hill presented the update to the Veteran's Memorial Plaza masterplan. The committee met with the Arts Council and has asked for their involvement in the design of the Memorial Plaza.

John Hanan told PRAB the committee is excited about the Foothills location. He said Gary Stein from the LO Review is ready to write articles to introduce the public to the Veteran's Memorial Plaza master plan once PRAB and the City Council approve the property at Foothills for the Memorial Plaza.

Ivan Anderholm told PRAB the green space next to (on the south side) the Foothills Park Pavilion would be the ideal location for the Veteran Memorial Plaza. Foothills Park location next to the Pavilion fits the size of the Memorial Master plans.

Karen Bowerman asked PRAB what they thought of the Foothills site.
PRAB agreed the Foothills site would be the best location.

Bill Gordon made a motion to proceed with the Veteran's Memorial Plaza conceptual plan. Dave Barra seconded. The motion unanimously passed.

Action:

Presentation of the conceptual site plan will be presented to PRAB at a future meeting for approval.

LO Parks Foundation Update

PRAB Co- Chair Nancy Gronowski shared notes from the Lake Oswego Parks Foundation Exploratory Meeting.

Nancy, PRAB Co-Chair Scott Bullard and Ivan Anderholm, Parks & Recreation Director met with Zari Santner, Retired Portland Parks and Recreation Director and current Portland Parks Foundation member and Debbie Craig, LO resident, parks supporter and Board Chair of the Meyer Memorial Trust.

The purpose of the meeting was to discuss the possibility and desirability of establishing a Lake Oswego Parks Foundation (PRAB Goal for 2015).

The Meeting opened with discussion and comments about why parks foundations exist and Zari's experiences with Portland P&R establishing both a parks advisory board and a parks foundation in 2001.

Nancy shared that while the need for a foundation in LO is not urgent right now, it will be in the not-too-distant future when the current parks bond expires, when the parks department needs a permanent home, when deferred maintenance needs become more apparent, when unmet needs must be dealt with and when the last of LO's open spaces must be saved or else lost for good.

Nancy and Scott offered the following draft proposal for a foundation.

Establish an independent, non-profit Lake Oswego Parks Foundation to ensure that Lake Oswego residents have a thriving and accessible system of parks, recreation facilities, open spaces and natural resources.

The Foundation's objectives will be to:

- Support the implementation of the Parks 2025 plan.
- Enhance the city's ability to ensure that all residents have access to excellent parks and recreation facilities.
- Advocate for and educate residents about the value of, and need for, a vibrant park and recreation system.
- Build public and private partnerships with the city's Friends groups and others to achieve mutually beneficial goals.

Action:

Next steps.....

Invite Portland Parks Foundation to a PRAB meeting.

The city will be asked to provide the legal assistance needed to form the 501 (c) 3.

WEB Sale, Parks & Recreation Move Update

Jan Wirtz, Recreation Superintendent shared information on the sale of the West End Building and the timeline for staff to move to Palisades (PAL)

The City of Lake Oswego announced approval of a sales agreement for the sale of the West End Building to Yakima Products Inc. Lake Oswego City Council also approved a use agreement with Lake Oswego School District for the Parks & Recreation Department to occupy Palisades Elementary School for three years with a possible two year extension.

LO Parks & Recreation is presently preparing to move administrative offices and programming spaces to Palisades. The timeline for vacating the West End Building is mid-August, and we are arranging to present programming beginning Sept. 1 or sooner at Palisades. Our plan is to provide seamless recreation service without interruption.

Our new address is 1500 Greentree Rd. Lake Oswego OR 97034.

We will have an Open House at our new digs on Wednesday September 23, 4:00 -6:00 p.m. The public will be invited and refreshments and tours will be provided.

City P & R/School District Information and Status

Here is the School District schedule for removal of storage items from PAL:

- On Tues & Wed. 7/21 & 7/22 the teachers are invited to “shop”
- The School District storage of 3 rooms will be filled by Fri. 7/24
- Dumpsters to arrive by Fri. 7/24 at the latest.
- During the week of M-F 7/27-7/31 all other inventory will be either stored or removed and that’s the school district’s the goal. This is a good week to check inventory determined for disposal and you can check to see if there’s anything you would like.
- School District is planning to be out by July 31

During July 15-July 31 only, Facilities and IT have access to prep for our arrival.

Ivan and I may schedule tours and we will let you know when those will be scheduled with staff.

Here is the Parks & Recreation schedule:

- A mover is coming for item pick up from WEB and delivery to PAL on **Wednesday August 19**
- August 19 is the only day planned for no regular business, make sure to apply that information to your plans, out-of- office etc.
- We will still have a couple of activities at the WEB to finish out the week and programming staff, if needed, to be on site will be determined by the program provider. i.e. Fencing Camp, Mad Science, LOX
- End of summer programs/camps that were scheduled for WEB, may either be moved to PAL or be presented at WEB. We are still negotiating with Yakima to determine if they can be presented in second floor east wing.

- We will schedule one front desk person for WEB to finish out programming here, however that will be determined when we know the point above. At the least we will schedule someone for Wed, Thurs and Fri. 8/19-8/21
- Plan to unpack and settle in on Thursday and Friday August 20 & 21 at Palisades

Banners will be up as temporary markers. Ivan and Dave Munroe are working on new signs.

Information and update from Board members and staff

- Golf revenue projection over +140%
- ACC close to having OLCC permit. Will be able to serve beer and wine at future events. They received bingo license. Event Oct 2nd Beer Brats and Bingo.
- Ann Adrian, Adult Community Center (ACC) Manager, will present the Aging Mastery Program at the next PRAB meeting.
- Kristen Gottlieb, PRAB alternate, volunteered at Kids Get Creative in the LWILO booth at the annual Arts Fair. Low turnout due to the heat. Puppet show was a hit. Suggested more art vendors for kids. Suggest maybe a portion of the Proceeds go to fundraising for LO schools.
- Currently 240+ registrants for Blue Moon run. Registrations can be accepted up to the day of the event.
- Fitspot grand opening was big hit! About 100 or so exercise enthusiasts joined in celebrating the completion of the first-ever Fit Spot in Lake Oswego! The Fit Spot is an area featuring ten specially designed fitness equipment pieces for adults. The Fit Spot concept was initiated by the 50+ Advisory Board. Mayor Kent Studebaker, along with his grandchildren and City Councilors Jon Gustafson and Skip O’Neill assisted in the ribbon cutting ceremony. Councilor Jeff Gudman and 50+ Advisory members, Gene Arnold, Ron Matthews – Chair, Teresa Schader – Vice Chair and Marcia Robertson were in attendance to give their stamp of approval of the site and equipment.

Action:

- **Propose to invite friends groups to future PRAB meetings.**
- **PRAB Request to review goals**

ADJOURNMENT

PRAB agreed to cancel August 19 next regular meeting. The next scheduled meeting will be September 16th at Palisades (PAL), 1500 Greentree Road.

Co-Chair Scott Bullard adjourned the meeting at approximately 6:38 p.m.

Prepared by,

Dina Balogh, Administrative Support