



## PARK AND RECREATION ADVISORY BOARD

### MINUTES

December 16, 2015

Co-Chair Nancy Gronowski called the meeting to order at 6:10 p.m. Palisades Oswego Room

**Present:** Co-Chair Scott Bullard, Co-Chair Nancy Gronowski, Bill Gordon, Dave Barra, Ryan Hubbard, Chris Stewart, Mark Hoyt, Mayor Kent Studebaker, PRAB Council Liaison, Kristen Gottlieb-alternate, and Youth Member Rhys Richmond.

**Absent:** N/A

**Staff:** Ivan Anderholm, Director of Parks & Recreation, Jan Wirtz, Parks & Recreation Superintendent, Dina Balogh, Parks & Recreation Administrative Support, Ryan Stee Natural Resources Manager

**Guests:** Todd Van Rysselberghe, NRAB Co-Chair (6:25pm)  
Heidi Schrimsher, NRAB  
Rebecca NRAB Youth member

#### APPROVAL OF MINUTES

The Park and Recreation Advisory Board (PRAB) reviewed and approved the minutes from November 18, 2015.

#### CITIZEN COMMENT

None

#### REGULAR BUSINESS

##### PRAB – NRAB Goals

Scott Bullard, PRAB Co-Chair

- To ensure alignment with new board mission, discussion of Board Goals has been postponed to January 20, 2016 meeting. Draft goals will be submitted to Ivan for use in the goals retreat by Council but discussion and approval of new board mission/2016 goals will take place Jan/Feb.

##### Information and update from Board Members and Staff

Ivan Anderholm, Director of Lake Oswego Parks and Recreation: Department Update.

- Parks Asset will be finalized Friday, December 18, 2015.
- Luscher Ag plan will be completed January 21, 2016
- Parks and Recreation Annual Report will be complete in January 2016.

##### Upcoming Dates:

- Boards and Commissions Council Roundtable – Tuesday, February 9, 2016

##### Portfolio Update

- Parks, ACC, Recreation, Tennis, Golf, operational and capital budget 10M annually, 54.8 FTE. Guiding Documents include; Park Plan 2025, Parks and Recreation Strategic Profile 2014-16, Recreation Strategic Plan 2012-2017, and various master plans.

### **Parks**

- 46 park sites
- 10 Special purpose sites, ACC, Skate Park, Swim Park, Tennis Center, Golf Course, Southshore Tennis, Millenium, Sundeleaf, Lower Millenium, WaterSports Center.
- 628 acres, 387 natural areas, 241 developed parks + 27 acres of school athletic fields

### **Recreation**

- 3 divisions, Special Events/Luscher, Sports, Cultural/Fitness
- 1,500+ programs, 290,000+ participants
- 25,000+ volunteer hours
- Moved to Palisades in August, 10,000 visitors through November
- 75 weekly programs and 25 meetings

### **Tennis**

- Self-supporting since 1983
- 84% usage, 6am – 10 pm
- 8 teaching pros

### **ACC**

- 20,000 + meals served
- 125 + home visits
- 65 human service programs provided, respite support, diabetes support

### **Golf**

- 37,000+ rounds played
- 2 full time employees, 1 additional during summer months
- Consistently ranked as one of the top municipal courses in the northwest.

### **Other**

- 205 acres of invasive management + Habitat Enhancement Fund \$250K
- 3 Community Park Design processes, Rassehk, Iron Mountain, Woodmont
- Rehabilitation of existing facilities, 2015 GreenTree, East Waluga, 2016 Roehr Dolphin, Luscher Barn Roof
- Fit Spot @ West Waluga Park
- Memorial Benches at Millennium
- New Park Signs - \$320K savings in 20 years.
- 30 Natural Area work parties, 4,000+ volunteer hours
  
- ACC Programs - Offered program for stress busters. The ACC magic bus was implemented. The Student Council along with the ACC put on a very successful Senior prom for the seniors in the community.
  
- Fitness Programs - Partnered with the Springs at Carman Oaks to offer aquatic classes. Objective for the Springs is to be open to the public and encourage use of their pool. Dance classes offered up to adults. Pickle Ball has become a popular drop-in program at PAL.

- Events - Holiday Trolley rides were successful. Citizens would like to increase the trolley days.
- Outdoor Programs - Contracts with Alder Creek to offer SUP yoga classes, Trackers Earth and Survival classes.
- Natural Areas Stewardship Program – Over 600 volunteer hours. Held over 30 work parties. 250 volunteers participated in one Mega Stewardship work party.
- Parks Planning – Started the Iron Mt Master Plan. Both LOCR and Rogerson and Clematis contracts were approved.
- December 22 meeting at Foothills Park for the Veterans Memorial. Site and limitations have not changed.
- Parks Rules - Technical comments from city attorney on Parks rules. Will bring back to the board in January. Ivan is working on making some changes to accommodate.
- New Board Description – Update – Objective is to blend the genesis of the two boards together. Nancy Gronowski ask for input from NRAB and staff. Todd Van Rysselberghe liked the document as written by Nancy.
- NRAB Co-Chair Todd Van Rysselberghe and NRAB member Heidi Schrimsher will meet before the January PRAB to go over NRAB goals to discuss what goals have been completed.
- January PRAB meeting Ivan Anderholm will provide an agenda master schedule for 2016.

**On Going Actions:**

- **Propose to invite Friends groups to future PRAB meetings.**
- **PRAB members, Nancy Gronowski and Bill Gordon will attend the Chamber of Commerce’s Leadership LO program starting at 8am on December 17. Discussion: “Boards that make a Difference”. **Completed****

**ADJOURNMENT**

**The next scheduled meeting will be January 20, 2015 at Palisades (PAL), 1500 Greentree Road.**

Co-Chair Scott Bullard adjourned the meeting at approximately 7:20 p.m.

Prepared by,

Dina Balogh, Administrative Support