



Approved

City of Lake Oswego Sustainability Advisory Board Minutes

February 19, 2009

CALL TO ORDER AND ROLL CALL

Chair Jean Baumann called the Sustainability Advisory Board meeting of February 19, 2009 to order at 6:35 p.m. in the Santiam Room of the West End Building, 4101 Kruse Way, Lake Oswego, Oregon.

Members present: Chair Jean Baumann, Vice Chair Dorothy Atwood, Craig “Matt” Biggs, Bruce Chris Brown (alternate), Craig Diamond, Ron Gronowski, Lisa Murphy, Amin Wahab, Grant Watkinson, and Jacob Shimkus. Patrick Rowe, Sherreen _____ and Jeff DeWitt were not present. Staff present: Jonna Papaefthimiou, Staff Liaison/Natural Resource Planner; and Susan Millhauser, Sustainability Planner.

ANNOUNCEMENTS

Chair Baumann announced the Center for Earth Leadership had scheduled, “How to be an agent of change in your circle of influence.” She circulated the list of meeting dates for the remainder of the year.

Ms. Millhauser had received announcements of events on Earth Day (April 22nd) including, “National conversation on climate change.” Climate Solutions was putting a brief together for business and community leaders in Clackamas County cities about the governor’s climate package. The city offered to pay for board members to attend the February 24th Natural Step breakfast. Tri-Met was considering eliminating some bus routes, including #37 between Lake Oswego and the Tualatin Park & Ride because average ridership was about one-third of the system average of 30 people per hour. Vancouver Planning Commission was hosting a March 3rd presentation about how to deal with local code obstacles to sustainable development. Ms. Atwood served on the executive board of the International Society of Sustainability Professionals, which offered a July class on sustainable community development /economic recovery. Ms. Millhauser served on the energy and climate technical advisory committee of an organization focused on sustainability of local governments that planned to rank them.

Mr. Brown had become an informal advisor to a group of high school girls trying to get an investor to fund solar collectors to be placed on the Lake Oswego High School gym. He asked if the SAB would send a letter of support of that project to school authorities.

PUBLIC COMMENT (None)

OLD BUSINESS

City Council Goals

Chair Baumann observed that the City Council had adopted city goals that included very broad sustainability goals and they seemed to have integrated sustainability into other goals. They supported the SAB's education goal. They had not yet decided whether to move forward with the visioning program. They were open to planting more trees as a Centennial project.

Business recycling ordinance

Chair Baumann and Ms. Millhauser related the City Council had heard testimony from a Metro Councilor, but there had been no opportunity to explain why SAB supported of the regulation but could not recommend any particular option. They said the ordinance made it easy to comply because businesses would essentially "self-report" when they applied for a new or renewed business license.

REGULAR BUSINESS

Review Agenda

Chair Baumann added several New Business items to the agenda.

SAB Liaisons for City boards & commissions

Chair Baumann announced that Mr. Diamond had agreed to take Mr. Shimkus' place on the PRAB liaison team.

o Review draft presentation and materials

The draft liaison presentation had been shortened to about 15 minutes. Members who had already done so reported they had scheduled time on the agenda of five boards or commissions to present it. Liaisons were to make sure the chair and the staff of each body understood they would need a laptop and projector. The members then went over the presentation to further refine it and to become familiar with it. They made a few tweaks to it to clarify that the City Council had adopted the Natural Step framework in November 2007; that the source of the claim that if everyone on earth lived like Americans did it would take thirteen planets was Ecological Footprint; to emphasize that the City of Lake Oswego wanted to be a leader in sustainability among cities; to offer examples of economic, environmental, and social benefits of sustainability; to explain the connection between water conservation and energy use reduction; and to clarify that the City of Lake Oswego Sustainability Plan addressed city operations, not the community. Ms. Millhauser had drafted a related handout and asked members to email her their comments by the end of February. Chair Baumann asked the presentation drafting team to make the refinements and distribute the presentation to the members.

The board then discussed how to share the feedback the liaisons received. Besides email, they were interested in exploring the possibility of using a blog or file-sharing setup. Ms.

Papaefthimiou offered to talk to the IT staff about that possibility. Chair Baumann suggested a format for information sharing: What did members of the board or commission think “sustainability” was; were they ready to take it on; and what did they think they could do?

o **Scheduling progress**

Chair Baumann reported scheduling an April presentation to the Planning Commission. Another member reported scheduling a March presentation.

Report: Sustainability Action Month plan

Ms. Atwood reported that the event planning team had met and further refined the Sustainability Action Month (SAM) plan. She outlined what they planned. There would be a kickoff event and Farmers Market activities, including a large, “Expo” in the lower plaza on May 23rd with booths manned by many partner organizations. Bill Bradbury would speak. A Friday movie would be shown at schools. They hoped to arrange for the City Council or the chamber to host a couple of business events. Press releases would be issued leading up to and during May. They suggested setting a goal of 500 energy audit signups and 100 water use audit signups. Since the city’s capacity for water audits was 40-60 per year, more funding would be necessary to do 100. People who signed up for audits could also volunteer to participate in a pilot program (10 businesses and 50 residences) to track and measure their progress. Those successes could be celebrated at the May 2010 event.

Some partners had already been found. PGE, Northwest Natural Gas, NRAB and Energy Trust of Oregon would help at the Farmers Market. Energy Trust of Oregon could conduct up to 1,000 audits and they might be able to design the website to track audit signups (an example of that was the City of Corvallis Energy Challenge website). Mr. Brown reported that Kohler Company would set up a tent to demonstrate fixtures at the Expo. He said he was talking with other potential partners, too. New Seasons Market had agreed to promote the event in their stores.

The Library would set up a sustainability related book display during May and feature one of the books at their Third Tuesday author series. Ms. Atwood had a categorized list of books to offer to library patrons. Ms. Murphy had designed a bookmark for them too. It would feature the schedule of events. The group liked her design and agreed to use it. They needed to finalize the schedule and venues before they printed it. The group discussed finding a graphic artist do a cartoon animation of “SAM” to use as a mascot or symbol. One of the members said he might know someone who would do that. The event planning team of Ms. Atwood, Ms. Murphy, Mr. Briggs, and Mr. Diamond agreed to offer several options of SAM’s design for the board to consider. Ms. Atwood wanted the calendar finalized by mid-March so there was time to arrange for printed material.

Ms. Atwood planned to talk with a City Councilor and the chamber about hosting brown bag talks with business. She would talk to them and the schools and Lakewood Center about offering a venue for the Bradbury talk and the Friday night films. The Board agreed it was best not to plan a closing event. One reason was it was difficult to find a venue. They agreed to

report the success of Sustainability Action Month in the local newspaper and *Hello LO!* in June. Ms. Millhauser suggested adding the Community Shedding Day to the calendar.

Ms. Atwood reported the event planners needed more “giveaways” to offer at the Bradbury talk and Farmers Market. PGE had offered to provide light bulbs. She clarified that the main event for schools was the Friday night movie. Chair Baumann suggested contacting Earth Leadership to find parents from every school who could ask the school to schedule an assembly. Ms. Millhauser suggested former City Councilor Gay Graham might agree to serve on a steering committee.

Informal vote: Chair Baumann polled the members and the consensus was they agreed with the plans so far. She thanked the event planning team for their efforts.

NEW BUSINESS

Urban/Rural Reserves

The staff and Mr. Wahab were to find out more about the process of designating urban and rural reserves and report back.

Led Roof on Iron Furnace

Chair Baumann reported that a citizen had communicated his concern that the Iron Furnace was to have a led roof. She said she had discussed that with Jerry Knippel, Special Projects, who told her he would be open to looking for an alternative material.

Climate Action Plan PAC

The staff explained that the Climate Action Plan PAC was starting to fashion a broader plan for the region. Initial considerations were how to factor carbon emissions and a carbon emission inventory into transportation and other planning scenarios when updates to the Metro 2040 plan were being considered. Ms. Millhauser said she would keep the board updated.

Clean Streams Plan

The Board generally agreed to Ms. Papaefthimiou’s suggestion to allow a joint SAB/NRAB conference committee to draft recommendations regarding the draft Clean Streams Plan. Mr. Watkinson and Mr. Diamond volunteered to be the SAB representatives.

Director of Sustainability

Mr. Diamond recalled that Stephan Lashbrook, Assistant City Manger, who recently left city employment, had been a strong advocate of sustainability. He suggested the SAB write a letter to the City Manager to express their hope that the City would create a Director of Sustainability position and give that person appropriate budget and staffing resources. **Informal vote: Chair Baumann observed a consensus that a formal vote was not necessary, and that the board**

agreed that Mr. Diamond would draft the letter and circulate it via email to the members so they could all read it before it was sent.

ADJOURNMENT

The next meeting was scheduled for March 16, 2009. There being no further business Chair Baumann adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Jonna Papaefthimiou
Senior Planner

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