

Present: Rick Slaven, Sharon Callen, Terry Huber, Maria Meneghin, David Short, David White, Anisha Adke

Staff Present: Bill Baars, Beverly Ross

Excused: Fred Baldwin

Others: Clifford Perigo

The Library Advisory Board meeting was called to order by Chair Rick Slaven at 7:00 p.m. on January 8, 2014.

1. Call to Order and Roll Call

2. Introductions

None

3. Approval of Minutes

None

4. Public Comment

None

5. Director's Report

Bill Baars gave the Director's Report as follows:

- Baars plans to attend the City Council Goal Setting Retreat scheduled for Saturday, January 11.
- The interest in local history has increased. The Library now has more than 5,000 historic photographs available online and more patrons are bringing in their old family photos to be added to this collection.
- Programs this month include teen gaming, teen knitting class, and children's crafts. Beginning Drawing is a new adult class added this month and already has a waiting list.
- Classes for learning about your digital device are scheduled several times in January, and individual appointments will be taken for one-on-one instruction.
- A poetry box has been installed in the front of the Library as part of the LO Reads celebration. A variety of poems by William Stafford are in the box and available to take and enjoy.
- The budget process is beginning. When Alex McIntyre was City Manager, a few years ago, he changed the City budget from a two year budget to a one year budget and he combined several funds, including the Library, into the General Fund. Baars favors reestablishing a separate Library Fund again.
- The 2014-2015 projected budget for the Library is \$3,505,000. The Library District contribution will be \$2,377,000 and the City's contribution will be \$1,123,000. State Library Aid, from the Ready to Read Grant, is expected to be about \$5,000.
- Baars gave an update on the Library's extra funds. The County timber revenue set aside when the Library District was formed is \$1,000,000, the Library Reserve Funds set aside from the first year of the Library District is \$914,000, and the Endowment Funds are approximately \$2,236,000 which is a total of \$4,150,000 in reserve funds.
- Each City department is given an already populated budget. The total amount cannot be changed but the line items can be and the Library will be making some adjustments.

- The City Council Boards and Commissions Summit will be held on Tuesday, February 11, at the West End Building. The Mayor and Council will discuss their goals for 2014 and each Board and Commission is invited to share their 2013 annual report and their goals for 2014. Chair Slaven will give the presentation and all LAB members are invited to attend.

6. Chair's Report

Rick Slaven gave the Chair's Report as follows:

- Slaven asked for input on the Summit presentation. Slaven said he would like give the Council a handout with information focusing on the changes in Library cards, materials borrowed, and staff FTEs. He would like to show that library usage has increased and the staffing has decreased. Slaven would also like this information sheet to have a Library budget grid showing the decrease in City funds given to the Library since the Library District levy passed. Meneghin suggested that this information also be given to the *Lake Oswego Review*.
- Slaven said the LAB Annual Report, Work Plan and Goals have been printed with the revisions made at the December LAB meeting. Final copies of the reports were handed out.

7. Budget Overview

Bill Baars gave the Budget Overview report in his Director's Report.

8. LO Reads

Bill Baars gave the report on Lake Oswego Reads as follows:

- The brochure with the schedule of events, designed by graphic artist Jane Larson, have been printed and sent out to residents.
- Baars gave out tickets to the Kim Stafford talk scheduled for February 13.
- The book giveaway and kick-off party held last night was a great success. It was greatly attended and everyone enjoyed the music and cake. Kim Stafford was there to greet folks and all of the books have been given out.
- As part of LO Reads, Huber said the American Library Association has selected the Lake Oswego Library as a Literary Landmark honoring William Stafford. A dedication ceremony unveiling the plaque will be held on Tuesday, February 25, at 6:30, followed by the last LO Reads event featuring Poet Laureate of Louisiana, Ava Leavell Haymon. This award was sponsored by the Friends of the Library and Huber hopes LAB members can attend.

9. Council Update

- Councilor Lauren Hughes was sorry she could not attend the meeting, as the Council's Community Open House was scheduled for the same time. She sent Baars a report to share:
 - The Council voted 7/0 to allow some changes to be considered for Rosewood Street connection to Boones Ferry
 - Council passed 7/0 a motion to proceed with the design and engineering for Boones Ferry Road Improvement, Phase One
 - Council passed a resolution that amends the LO Tigard water project agreement to sell more water (4 million gallons/day) to Tigard, thus lowering LO's cost on the overall project.
 - On 12/17/13 Council voted 4 to 3 remove the historic designation on the Carmen House property. This was a preliminary finding that was then confirmed last night with the same vote. The criteria council was to consider was regarding a State statute.
 - On 12/17/13 Council approved language related to a citizen-driven ballot measure about widening Goodall Rd. Citizens were against the road widening that has already partially happened.

However, last night, we learned the citizens have withdrawn the measure and we approved a resolution to repeal the proposed ballot measure.

- Council approved a \$10,000 engineering study (6 to 1 vote) to look into adding fiber network from the water treatment plant to city hall--to be considered when we are trenching for the water project.
- Council voted 5 to 2 to allow a 30-day extension to the WEB building purchase and sale agreement. (Developer requested 60 days)
- Council approved 2014 Master Fees and Charges with changes that remove the extra costs that are imposed on sensitive lands property owners (concept was to treat all property owners the same regarding fees and not provide upcharges to sensitive lands owners.)
- Council continued a hearing regarding a Police Dept proposal for a new ordinance called "unruly gatherings". This should be coming back to council in 4 weeks time.
- Council conducted a study session related to much needed revisions to the sensitive lands program and provided direction to staff.

10. New Business

- Slaven congratulated Director Baars for receiving the Vocational Service Award presented by the Lake Oswego Rotary at their annual dinner. Baars was recognized for his many contributions to the community.
- Meneghin said tonight the City Council is holding a Community Open House asking the public for input as the Council prepares for Goal Setting. Meneghin was able to attend for awhile before the LAB meeting and she requested that the Council look for a small space for a Library presence in Lake Grove. Meneghin suggested that if other LAB members support this request that they should email the City Council.
- Huber said that City Manager, Scott Lazenby, has been invited to speak at the Friends of the Library meeting, scheduled for January 16.

11. Adjournment

The Library Advisory Board meeting adjourned at 7:50 p.m.

Respectfully submitted,
Beverly Ross
Recording Secretary