CITY OF LAKE OSWEGO **May 14, 2014**
Library Advisory Board **Library**

Present: Rick Slaven, Terry Huber, Maria Meneghin, Nancy Niland, Cliff Perigo, David Short, Anisha Adke

Staff Present: Cyndie Glazer, Beverly Ross

Excused: Sharon Callen

Others: Mayor Kent Studebaker

The Library Advisory Board meeting was called to order by Chair Rick Slaven at 7:00 p.m. on May 14, 2014.

1. **Call to Order and Roll Call**

2. **Introductions**
   None

3. **Approval of Minutes – April 9, 2014**
   David Short made a motion, seconded by Maria Meneghin, to approve the minutes of the April 9, 2014 minutes. Cliff Perigo amended the motion, seconded by David Short, to have the tape of the meeting reviewed to see if a statement was made by the Mayor during the Council Update, that if the West End Building is sold to Nick Bunick, that Bunick will include his non-profit organizations in the building. The minutes will be amended to reflect this statement if was said in the meeting, if not, the minutes are approved as submitted. The amended motion passed unanimously.

4. **Public Comment**
   None

5. **Director's Report**
   Cyndie Glazer gave the Director's Report in Bill Baars' absence:

- A Hawaiian program was held today in the Library as part of the Performing Arts Series. Dance teacher, Lisa Chang, shared Hawaiian history and led a performance of the hula dance.
- Thursday, May 22, the Library All Staff In-Service will be held and the Library will be closed until 2:00 p.m. This is the third year the in-service has been held and is important for training and team building for the staff.
- The Volunteer Recognition and Appreciation Luncheon will be held on Thursday, May 29. Glazer thanked the LAB members who will be attending.
- There are some ongoing building maintenance problems. A crushed underground HVAC pipe is being replaced. A roof leak in the reference closet needs repair. Within the next month the parking lot islands will paved as they have become uneven and are tripping hazards. The parking lot will be re-striped, including the one way arrows.
- Summer Reading programs start the first week in June for adults, teens and children.
- The City has created a summer calendar on its website called "93 Days of Summer" where City and other community programs and events are highlighted each day from June 21 through September 21. Library programs will be included.

- Luscher Farms is redoing the farmhouse and will add a seating area with bookshelves. The Library will be filling the bookshelves with discarded books about gardening and cooking. The books will have a plate inserted that say they are on loan from the Library.
- Farmer's Market starts Saturday and the Library booth will be set up with Sharon Callen and Anisha Adke volunteering their time.

6. Budget Update

Cyndie Glazer gave the Budget Update in Bill Baars' absence:

- The Budget Committee has completed its work and submitted the budget to the City Council. There were no changes to the Library budget.
- The Budget Committee unanimously rejected the City Manager's decision package regarding access of Library funds.
- Thanks to Maria Meneghin for presenting this proposal, the Budget Committee agreed to award a grant to the Friends of the Library of $5,000 to go towards rent for the Booktique bookstore. At one of the Budget meetings someone mentioned that the Friends could use help in finding a place to relocate the store. Terry Huber said the Friends are currently in the middle of a three year lease but future help in finding a location would be appreciated.

7. Chair's Report

No report

8. LO Reads

Cyndie Glazer gave the report on Lake Oswego Reads:

- The Steering Committee is reading and discussing suggested books. Glazer shared a list of books that have been considered. She reminded the LAB that if anyone has a suggestion for LO Reads 2015 to let her know.

9. Council Update

Mayor Kent Studebaker gave a Council Update:

- Studebaker does not expect the Council to make any changes to the budget that was submitted by the Budget Committee. They have not raised the tax rate.
- Council had a study session last night about the sensitive lands issue. Because the Council is in the process of changing the regulations on sensitive lands and trying to take the burden off of private land owners they will ask DEQ for six months before complying with State requirements.
- The Council expects to hear back from the developers on the Wizer block in the next couple of months.
- The Council continues to work with Nick Bunick on the purchase of the West End Building. Bunick wants to put the headquarters of his non-profit charities, The Great Tomorrow and a cancer research institution, in the WEB. Studebaker said he does not believe these charities would be exempt from paying property taxes. He also does not believe there would be any change of occupancy. Bunick has indicated that he would let the City continue to use the building if it would continue to provide the maintenance for the building which is about $300,000 a year. Studebaker does not think the City would like to do this for long.
- Cliff Perigo asked about the parking lot planned for the Lake Grove Renewal Plan. He does not think it is practical to have a parking lot in this area as you would have to walk too far to get to merchants. Studebaker said he agrees and that there are a whole host of design issues to overcome.
- Slaven asked about using Library reserve funds for the Lake Grove area as discussed by the Budget Committee. Studebaker said it was decided that these funds will stay in reserve for the Library.

10. Friends of the Library Update

Terry Huber gave the Friends Update:

- Huber thanked Maria Meneghin and the Budget Committee for the proposal to give funds to help the Booktique.
- The Friends will have a presence at the Knights of Veritas event in July and the Rox in Sox event in August. They usually have a table of snacks and gummy worm "bookworms" to give away.
- The bench for the Library foyer is done. The Friends had it built to commemorate their 60th Anniversary and will have a plaque put on it. It will be delivered soon.
- Huber will be meeting in June with the Clackamas County Library Friends organizations. This is their second meeting.
- The Friends of the Library Board meeting will be tomorrow night. She hopes to focus on modernizing the website and increasing the online sales effort. They might need to hire someone to take on these tasks.

11. New Business

- Slaven is the Secretary for the Friends of the Library and shared with the LAB how very impressed he is with Huber's leadership and hard work.
- Slaven thanked the Library staff for the new book drop in Mountain Park. He has gotten several good comments about it. He thinks since about 25% of the City's population lives in Mountain Park, this drop is a great connection to the Library for this area.

12. Adjournment

The Library Advisory Board meeting adjourned at 7:40 p.m.

Respectfully submitted,
Beverly Ross
Recording Secretary