

Present: David Short, Fred Baldwin, Sharon Callen, Terry Huber, Maria Meneghin, Rick Slaven, Anisha Adke

Staff Present: Bill Baars, Cyndie Glazer, Beverly Ross

Excused: David White

Others: Councilor Mike Kehoe, Richard Raymond

The Library Advisory Board meeting was called to order by Chair David Short at 7:00 p.m. on March 13, 2013.

**1. Call to Order and Roll Call**

**2. Introductions**

Director Bill Baars presented a Distinguished Service Award from the City of Lake Oswego to outgoing LAB member, Richard Raymond. Baars thanked Raymond for his years of service on the Board. Raymond said he appreciated the Library and enjoyed the time he served.

Chair Short welcomed Maria Meneghin as the newly appointed LAB member.

**3. Approval of Minutes – November 14, 2012**

**Approval of Minutes – December 12, 2012**

**Approval of Minutes – January 9, 2013**

**Approval of Minutes – February 13, 2013**

**Fred Baldwin made a motion, seconded by Rick Slaven, to approve the minutes of the November 14, 2012, December 12, 2012, January 9, 2013, February 13, 2013 meetings. The motion passed.**

**4. Public Comment**

None

**5. Director's Report**

Library Director Bill Baars gave the Directors as follows:

- Baars has submitted the Library budget for the next Fiscal Year to the City Manager. It was a flat budget and Baars is hopeful it will be approved. He will keep the LAB informed as the process continues. Slaven commented that a flat budget does not keep operations at the same level as personnel costs go up each year and operating costs go up each year; therefore a flat budget could mean a reduced budget. Baars clarified that the personnel budget has allowed for increases but that the materials and services budget remains the same which could be considered a reduced budget because of rising costs.
- Next week Baars is submitting to the City Council Consent Agenda an Intergovernmental Agreement (IGA) for the Clackamas County capital contribution of funds remaining when the Library District was formed. This money is the \$12 million left from the timber revenues. The County decided to give each library \$1 million with the condition that the funds be used for capital improvements. Some of the libraries have already signed the agreement and have used the funds. The remaining libraries, including Lake Oswego, want to sign off on the agreement with the monies held in a trust fund until needed.

Also in this IGA is the provision that when the District was passed the County agreed they would continue to provide the same level of support to the libraries in the operation of the Library Network. The library directors do not feel that this support level is being met. This discrepancy has been outlined and brought to the attention of the County in a meeting with their Finance Director. Baars believes the next step is for this to go to the Library District Advisory Committee as they are the ones charged with administering the IGA. The library directors feel confident that the issue will be resolved. Meneghin asked if this reduced level of support could account for the decrease in circulation. Baars said this would undoubtedly have an effect along with the fact that when the County changed computer systems the way of culling those statistics changed. Because the Network has not been fully staffed they do not have the personnel time to devote to analyzing these statistics and these changes.

- Tuesday, March 19, Library staff will be meeting with the Friends of the Library (FOL) Wish List Committee to submit grant requests. Baars acknowledged and thanked the Friends for their support and funding of Library programs and especially for their support of Lake Oswego Reads. Baars said the Library could not do what it does without the support of the Friends and the strong leadership of Terry Huber as President.

#### **6. Chair's Report**

None

#### **7. LO Reads**

Cyndie Glazer gave the report on LO Reads:

- The Steering Committee had their evaluation meeting and Glazer passed out copies of the packet with the recap information. She said this was the most successful LO Reads program yet with over 12,000 people attended events. Several new community partners, and most all of the previous partners, donated time and space in hosting events. The press support was amazing. Thanks to the FOL for their financial support which included 1,250 copies of the book that were given away. Short thanked the FOL and commented on how remarkable it is that this program is funded almost totally by generous sponsors and community support.
- A letter to the editor in the Lake Oswego Review from a citizen expressed her gratitude to the Library and LO Reads for this outstanding event and for the enlightenment she gained about the Rwandan culture and struggles in the book selected *Running the Rift*.
- The discussion has already begun on what LO Reads will do in 2014.
- The Steering Committee has added a new member from Lewis and Clark College. The College was a great help in this year's event with hosting and planning programs.
- An Oregon Reads event is in the planning stages for 2014 celebrating the 100<sup>th</sup> birthday of poet, William Stafford. Lake Oswego Library will participate in the celebration and the LO Reads Committee is discussing having their selection for next year be a Stafford book. A new book will be published by 2014 that is a collection of 100 poems by Stafford. The poet lived in Lake Oswego and dedicated this building when it opened in 1983. Stafford was the United States Poet Laureate in 1970 and he has a worldwide following.

#### **8. New Business**

- Huber told the Board that this year is the 60<sup>th</sup> anniversary of FOL. They have been working for the Library since 1953. She is looking for folks who have information or know about the early history of the Friends. Some type of commemoration is in the planning stages.

#### **9. Council Liaison Report:**

- Mike Kehoe said he is glad to be the Council liaison to the Library. He hopes to make all of the meetings but he travels for work and will miss some of them. He invites the Board to contact him at any time. He has only heard positive things about the Library. The Budget Committee will begin meeting tomorrow. Kehoe said he has not heard anything about the Library as being a department that should have reductions. The Library has always been considered a special part of the City and is very well run. The LO Reads program has been incredible and Kehoe encourages the Board to write a citizen comment on how this program pays for itself and how much revenue it brings into the City.
- Kehoe does not know what the future holds for a new library. He said the Council needs to try and figure out what citizens want and will support.

**10. Adjournment**

The Library Advisory Board meeting adjourned at 8:30 p.m.

Respectfully submitted,  
Beverly Ross  
Recording Secretary