



LAKE OSWEGO REDEVELOPMENT AGENCY  
 P.O. Box 369  
 Lake Oswego, OR 97034  
 503-534-4225  
 lora@ci.oswego.or.us

## FAÇADE GRANT APPLICATION

### Applicant Information:

Name:	Business Name:
Email:	Phone:
Mailing Address:	
Project Address:	

### Property Owner Information (if different from Applicant):

Name:	Phone:
Email:	
Address:	

**Project Information:** (application should include a site plan and building elevations, bids, project cost estimates, photos of the existing structure, and materials samples or other applicable items of proposed improvements)

Improvement(s) Proposed:
Total Cost:
Grant Request Amount:
Estimated Construction Schedule (Beginning and end dates)

I/We have read and submit this application in accordance with the LORA Façade Grant Program requirements. If this application is approved, the above project improvements will be made within six months from the date of application approval.

---

Applicant's Signature

Date

---

Property Owner's Signature

Date

## APPROVAL CRITERIA

The proposed project should make a visible and substantial improvement in the appearance of the property. Improvements must be visible from the public right-of-way and may include upgrades such as awnings and signage, building and site lighting, and for improvements to parking lots and landscaping, screening, applicable city fees, and other building or site elements that would help enhance the appearance of downtown Lake Oswego, in conformance with the Downtown Redevelopment District Design Standards (LOC 50.65)

<http://www.codepublishing.com/or/lakeoswego/?LakeOswego50/LakeOswego5065.html>

(Maintenance improvements such as routine painting, roofing, structural improvements and paving are not eligible improvements.)

- The Project may require a permit (e.g., sign permits, design review permit) from City of Lake Oswego or other agencies. Please contact the [Planning and Building Services Department](#) for further information.
- Detailed plans and cost estimates must be submitted with the application. Please include a site and building elevations, photographs, and materials samples, as appropriate, to adequately illustrate the visual impact of the project.
- The legal owner of the property must provide permission for the proposed work.

## THE PROCESS

- Contact the Lake Oswego Redevelopment Agency at (503) 534-4225 or [info@ci.oswego.or.us](mailto:info@ci.oswego.or.us) to inquire about the program and set up an appointment with staff.
- Applications may be downloaded from the Agency website at <http://www.ci.oswego.or.us/redevlop/fgp.htm>, or obtained in the office at 430 Fifth St., Suite C in downtown Lake Oswego. Completed applications may be submitted electronically or in person.
- Pre-application design assistance may be available through the Agency at no charge to the applicant.
- Applications will be reviewed by the staff of the Agency and the City. Approved plans, together with cost estimates and construction schedules, are reviewed by the Agency to determine the final grant amount, not to exceed \$15,000.
- Apply for and obtain all necessary permits (e.g., sign and/or building permits) from appropriate City and/or other agencies.
- Once an application is approved and the Grant Agreement is signed, you will contract on your own for construction and installation.
- The Agency monitors the construction process through completion. Work must be completed within six months of application approval if the grant is to be awarded.
- The applicant must submit before and after color photos of the project.
- Upon completion of work as approved, the Agency awards the grant amount or the project expense amount, should it be below the awarded figure. The applicant must provide copies of paid invoices, receipts, or other proof of payment to be eligible for reimbursement.