

Making A Reservation

When may Millennium Plaza be reserved?

Applications will be taken starting January 2nd for the current year and the park may only be reserved from March 1st up until Sept 30th of the current year.

Reservations must be made a minimum of 30 days in advance. However, if there are no supplemental documents required, reservations may be accepted less than 30 days in advance, on a case by case basis.

Reservations may be made between the hours of 9a-2:30p or 3:30-9p, Monday through Sunday.*

(*No Sunday reservations during July and August)

If the reservation is for a major event then only one is allowed per day between the hours of 9a-10p. During Farmers' Market on Saturdays there is no entry until 4pm.

How may I reserve Millennium Plaza Park?

1.) Request and submit a completed Rental Packet to the Parks & Recreation Dept. (1500 Greentree Rd)

2.) Pay the reservation fee no less than 30 days prior to the requested date.

3.) Submit a copy of all supplemental documents pertaining to your reservation, no less than 30 days prior to the requested date.

What does it cost to reserve Millennium?

Application Processing Fee: \$25 (non-refundable)

Cleaning Fee: \$100 (non-refundable)

Refundable Deposit: \$500

Pergola Rental Rate: (depends on event type, see below)

\$75/ hour - Generates NO sales.

\$150/ hour - Open to public, generates sales.

\$450/ hour - Closed to public, generates sales.

To hold a reservation date, the Processing Fee, Cleaning Fee and Refundable Deposit must be paid at the time of request. The remaining amount must be paid no less than 30 days prior to the requested date.

What if I must cancel, make changes or it rains?

Cancellations received more than 30 days before the reservation date, will receive a refund of all fees, minus the non-refundable \$25 processing fee. If the applicant fails to provide at least 30 days cancellation notice, 20% of the Reservation Fee will be deducted before the refund is issued. Changes made to a reservation, 30 days or less from the original date, will be charged 10% of the original Reservation Fee to reschedule. We will not accommodate any minor changes to the reservation with less than 7 days notice, major changes 30 days notice.



Parks & Recreation

We Offer Great Programs!

COMMUNITY EVENTS:

☆ Farmers' Market ☆
Movies in the Park ☆ Summer Concerts
Hometown Holiday fun!

SPORTS:

Adult Softball ☆ Basketball ☆ Soccer
Youth Lacrosse

FUN CLASSES:

Dance ☆ Fine Arts ☆ Cooking
Fitness & Health ☆ Gardening ☆ Golf
Tennis ☆ Water Sports ☆ Hikes

TEEN PROGRAMS:

☆ After School Activities Program ☆
Teen Lounge

Register for classes online!

Discover Active Living
The benefits are endless...™

Lake Oswego Parks & Recreation

1500 Greentree Road

PO Box 369

Lake Oswego, OR 97034

Phone: (503) 675-2549

Fax: (503) 697-6579

Office Hours: 8 a.m. to 5 p.m.
Monday through Friday



Lake Oswego
Parks & Recreation Department

Millennium Plaza Park Reservations



200 First Street
Lake Oswego, OR 97034

(503) 675-2549 Fax (503) 697-6579

www.ci.oswego.or.us/parksrec

Important Information

The City of Lake Oswego, through the Parks & Recreation Department, strives to protect the rights of other park users, neighbors, and the park environment. Please assist us in making your park visit a great experience by following these city ordinances and/or guidelines.

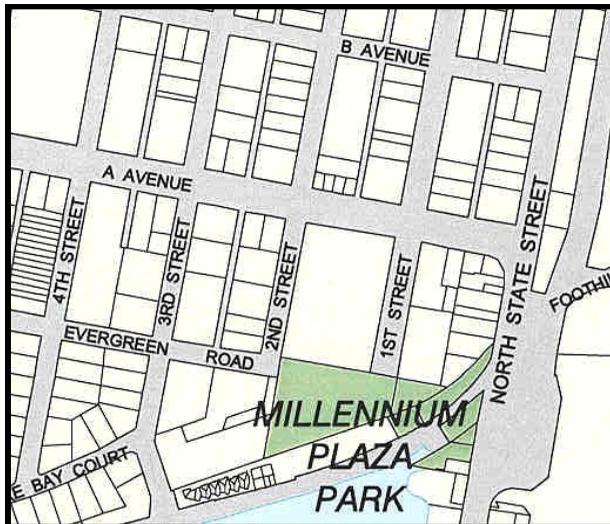
- ⊛ Possession and consumption of alcoholic beverages is limited to beer and wine, restricted to pre-designated, monitored areas, and intended for catered public and private special events only.
- ⊛ Permission to serve and/or sell alcohol is subject to any and all OLCC rules and regulations. Caterers/contractors are required to obtain an OLCC license and City permit.
- ⊛ Park equipment and furniture must remain within the confines of the reserved area and returned to their original location after the event.
- ⊛ Dogs must be on a leash. The City of Lake Oswego has a "pooper scooper" law.
- ⊛ No motorized vehicles are allowed in the park or beyond marked parking areas.
- ⊛ It is unlawful for any person to use fireworks, firecrackers, or explosives of any kind in the park.
- ⊛ Use of fireplaces must be in conjunction with a park reservation and permit.
- ⊛ Portable barbecues may be used in conjunction with a shelter reservation. Coals and grease must be safely removed from park by user and may not be dumped in trash receptacles. A protective surface under barbecues is required.
- ⊛ Bring your permit with you; without this your reservation cannot be enforced.
- ⊛ The events of your reservation must be contained to the area reserved. The entire park is still available and welcome to all others who wish to enjoy it.

Millennium Plaza Park

Millennium Plaza Park opened December 28, 1999, and features a pergola with an open fireplace at the west end and a reflecting pond in front. To the east, a traffic circle at the south end of First Avenue surrounds Simon Toparovsky's seven-foot bronze sculpture, "Fortuna," atop an eight-foot rock pile and fountain.

Millennium Plaza Park has become a gathering place for citizens of all ages. Children frolic in the lower fountain near State Street, couples stroll hand-in-hand at water's edge, and folks of every age lounge on the hill beneath the trees during gorgeous summer days.

Millennium Plaza Park is one of the most popular parks in the heart of Lake Oswego. This urban park is host to concerts, car shows, art exhibits and the Farmers' Market. Featuring views of the Lakewood Bay, this community gathering place is located at the corner of First and Evergreen, across from Lake View Village.



Park Amenities:

- ★ 6 electrical outlets in sheltered area (110v)
- ★ 5 electrical outlets inside kitchen (110v)
- ★ 6 electrical ground outlets in plaza (110v)
- ★ 2 drinking fountains
- ★ Handicap accessible
- ★ 500 capacity limit
- ★ Recycling and garbage receptacles
- ★ Gas starter fireplace, wood burning
- ★ 12 overhead lights in the Pergola
- ★ 20 outside lamps on lamp posts.
- ★ 190 chairs* (approximately)
- ★ 35 round tables, 31 ½ inch diameter*
- ★ Kitchen* (refundable \$5 key deposit required)

Please refer to the rental packet for more detailed information regarding the Pergola and the Grassy Knoll.



Kitchen Amenities:

- ★ 5 electrical outlets inside (110v)
- ★ A refrigerator
- ★ A hand washing sink
- ★ A food preparation sink
- ★ 3 faucets
- ★ 4 overhead lights

Please Note:

Exclusive use only applies to the areas you have specifically reserved. The activities of your reservation must be contained to these areas. The entire park remains open and available to the public.

